

Town of Sturbridge  
Design Review Committee

Meeting Minutes

January 7, 2014

Meeting convened: 7:00 PM  
Meeting adjourned: 7:25 PM  
Meeting reconvened: 7:30 PM  
Meeting adjourned: 7:40 PM

Attendees: Design Review Committee (DRC): Chris Castendyk, Elaine Cook, Fran O'Connell, Chris Wilson and applicant

Location: Central Office Building, Second Floor Meeting Room

**Agenda:**

- **Dawood Engineers - 135 Main Street**
- **Approval of December 3, 2013 Meeting Minutes**
- **Old Business**
- **New Business**
- **Adjournment**

**135 Main Street - Dawood Engineers**

Re: Design approval of new building and multi tenant signage  
Zone: Commercial District  
Agent: Gail Chandler, Diversified Designs  
Proposal: #1 - Building Sign: Single faced ½" MDO 96" x 16"  
Colors: Black tan green \*colors on file  
Documents reviewed: computer generated rendering  
Lighting: N/A  
Landscaping: N/A  
DRC comments/concerns: None

Motion to approve: Chris Wilson 2<sup>nd</sup>: Fran O'Connell Vote 4-0

Proposal #2: Multi Tenant sign - Installation of 11.25 x 42" double face sign materials same as for the building sign  
Colors: To match existing multi tenant signage  
Documents reviewed: computer generated rendering  
Lighting: N/A  
Landscaping: N/A

DRC comments/concerns: None

Motion to approve: Chris Wilson 2<sup>nd</sup>: Fran O'Connell Vote 4-0

**Approval December 3, 2013 Meeting Minutes**

Motion to approve: Chris Castendyk 2<sup>nd</sup>: Fran O'Connell Vote 4-0

**Old Business:**

Inquiry rose regarding follow-up on unapproved signage (USPS) on Staples building. Fran stated the Planning Dept. informed her that they are required to appear before DRC for approval.

Fran O'Connell shared information she received from a board member at Preservation Worcester re: the Mass. Historical Commission of Historic Assets of the Commonwealth of Massachusetts (MACRIS database) on the Whistling Swan Property at 502 Main Street.

**New Business: None**

**Adjournment: 7:25 PM**

Motion to adjourn: Chris Castendyk 2<sup>nd</sup>: Elaine Cook Vote 4-0

Following adjournment, Chris Castendyk expressed a wish to reopen the meeting to discuss adding the database on the Whistling Swan Property to the minutes. :

**Motion to reconvene meeting: 7:30 PM**

Motion to reconvene: Chris Castendyk 2<sup>nd</sup>: Elaine Cook Vote 4-0

Motion to include packet of information re: original Emory L. Bates home (attached) and to remit copy to The Board of Appeals and The Planning Board: Chris Castendyk 2<sup>nd</sup> Fran O'Connell Vote 4-0

**Motion to Adjourn: 7:40 PM**

Motion to adjourn: Chris Castendyk 2<sup>nd</sup> Elaine Cook Vote 4-0

Prepared by: Chris Wilson

Cc: Jean Bubon - Town Planner  
Shaun Suhoski - Town Administrator  
R. Camacho - Building Inspector  
Board of Selectmen  
L. Wong

D. Trapasso

**Next DRC Meeting - January 21, 2014**